

PUBLIC SERVICE MINISTRY

CIRCULAR No. 7/2002

REFERENCE No. PS:18^{VIII}

FROM: Permanent Secretary,
Public Service Ministry.

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers.

Subject:
Increase in Salaries and Wages –2002

DATE: 21/11/ 2002.

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1. Government has approved a five percent (5%) across the board increase in salaries and wages retroactive to January 1st 2002. The figures appearing on the appendix hereto reflect a similar increase at the minimum, midpoint and maximum levels of each scale.
 2. This Circular therefore authorizes the payment of the five percent (5%) increase on salaries and wages for the year 2002, calculated on the figures obtained at December 31st 2001. The increase is applicable to all Public Servants, defined to mean those employed in Ministries, Departments not under Ministerial Control, Regional Administration and those who are engaged on contract against positions reflected on the inventory of authorized positions of the Traditional Public Service.
 3. Workers employed in the other agencies not mentioned herein, e.g. Teachers, Disciplined Services and workers employed on Projects will be issued separate instructions by their respective policy agencies.
 4. Agency Heads not within the traditional Public Service (e.g. NARI, GSA, National Library etc) should approach the Secretary to the Treasury in connection with increases for their workers for the year 2002.
 5. For those employees who fall below the minimum of the adjusted scales, their salaries should be adjusted to the level of the new minimum.
 6. The increase is not applicable to those employees who were dismissed at any time during the year 2002, prior to the issuance of this Circular.
 7. Government has approved also of an increase of four (4%) in salaries and wages to those persons contracted against positions that are not reflected on the inventory of authorized positions of the Traditional Public Service.
 8. The expenditure for the salary increases will be met from allocations provided for under the approved National Estimates in the Budget for 2002. Permanent Secretaries, Heads of Departments and Regional Executive Officers, should

immediately request the amount necessary to make payments of all arrears of salary/wage by way of memorandum addressed to the Secretary to the Treasury.

9. Please bring the contents of this Circular to the attention of all Accounting and Personnel staff in your organisations for appropriate actions to be taken by them.

Dr. N. K. Gopaul,
Permanent Secretary,
Public Service Ministry.

Schedule of Adjusted 1 – 14 salary Bands Effective From January 1, 2002.

BAND	MINIMUM G\$/MONTH 2001	MINIMUM G\$/MONTH 2002	MIDPOINT G\$/MONTH 2001	MIDPOINT G\$/MONTH 2002	MAXIMUM G\$/MONTH 2001	MAXIMUM G\$/MONTH 2002
1.	20,045	21,047	21,461	22,534	22,871	24,015
2.	21,868	22,961	23,604	24,784	25,340	26,607
3.	23,637	24,819	25,588	26,867	27,532	28,909
4.	24,715	25,951	26,805	28,145	29,898	30,343
5.	27,847	29,239	31,456	33,029	35,066	36,819
6.	32,055	33,658	36,227	38,038	40,394	42,414
7.	36,916	38,762	45,756	48,044	54,602	57,332
8.	45,011	47,262	56,243	59,055	67,478	70,852
9.	54,487	57,211	69,667	73,150	84,852	89,095
10.	67,384	70,753	88,842	93,284	110,300	115,815
11.	84,746	88,983	112,832	118,474	140,926	147,972
12.	104,325	109,541	144,023	151,224	183,719	192,905
13.	132,051	138,654	182,293	191,408	232,541	244,168
14	160,687	168,721	229,507	240,982	298,328	313,244

BAND	MINIMUM G\$/MONTH 2001	MINIMUM G\$/MONTH 2002	MIDPOINT G\$/MONTH 2001	MIDPOINT G\$/MONTH 2002	MAXIMUM G\$/MONTH 2001	MAXIMUM G\$/MONTH 2002
1.	842	884	902	947	958	1,006
2.	918	964	993	1,043	1,063	1,116
3.	993	1,043	1,073	1,127	1,156	1,214
4.	1,037	1,089	1,124	1,180	1,211	1,272
5.	1,168	1,226	1,320	1,386	1,472	1,546
6.	1,345	1,412	1,518	1,594	1,695	1,780
7.	1,550	1,628	1,919	2,015	2,293	2,408